

PUBLIC RECORDS NOTICE

PURSUANT TO SEC. 19.34(1) , WISCONSIN STATUTE

The library director is designated as the legal custodian of public records for Black Creek Village Library, which can be found at 507 South Maple Street, Black Creek, WI, 54106. In the event the library director is not available, the Village Clerk will serve as the substitute.

Request for official records may be made in person during normal business hours, by phone at 920-984-3094, in person, or in writing addressed to the above address. Responses to requests will be made per the requirements of Sec. 19.35(4)(a), Wisconsin Statutes.

Fees for photocopying documents are 25 cents per page. Additional fees may be charged to reflect the actual costs of other types of reproduction and for mailing or shipping expenses. Prepayment may be requirement for any requests for reproduction of documents where costs exceed \$5.00.